



February 15, 2022

Civic Spirit Search for New Executive Director

ABOUT

This is a unique opportunity to shape, build and advance civic education and civic responsibility in student populations at faith-based schools and informal settings across America.

Over the past four years, Civic Spirit, a non-partisan organization, has piloted a new and innovative approach to the teaching of civic education and responsibility in faith-based middle schools and high schools. To date, we have partnered with over 30 Jewish and Catholic schools primarily in the Northeast and increasingly in cities throughout the United States. Civic Spirit offers professional development and coaching to teachers and school administrators. Students are engaged through classroom learning as well as through co-curricular and inter-school activities.

Moving from a successful pilot stage to a phase of significant growth, Civic Spirit is seeking an experienced and dynamic Executive Director to scale a multi-faceted program nationally. The ED will be responsible for utilizing the existing strengths, programs, and relationships to strategize, design, and execute a geographic and organizational expansion. The expansion will include both in-person and virtual programming in faith-based schools, communities, and beyond.

RESPONSIBILITIES

- Design and implement creative strategies to expand both in person and virtual programming
- Lead a committed and growing professional staff
- Develop and drive effective fundraising efforts to support growth plan
- Build relationships with the schools and leadership of organizations in the civic education space
- Serve as a spokesperson for the value of inspiring civic responsibility in faith-based schools and informal education settings
- Design and implement an enhanced board governance structure

EXPERIENCE AND QUALIFICATIONS

The successful candidate will bring five years of experience in a leadership position focused on organizational growth and fundraising.

Personal Traits and Key Experience include:

- A go-getter who is self-motivated, energetic, outgoing and results oriented
- A well-organized professional with a hands-on approach to budgeting
- Possess superior writing skills, digital literacy with standard programs and social media savvy
- Exceptional relationship-building and interpersonal and communication skills
- Familiarity with faith-based schools, organizations, and institutions
- Proven capacity for fostering collaboration with other organizations and key stakeholders in programmatic and philanthropic arenas

Salary Range: \$125,000 - \$150,000

The position is available in May.

To apply, please submit resume to: civicspirit@perrydavis.com